

**NATIONAL DEFENSE INDUSTRIAL ASSOCIATION**  
**2016 Model Chapter Criteria**

*1. Designate at least one chapter board member to participate in and support one (or more) of our 37 divisions, i.e. “Science Technology, Engineering and Mathematics Workforce Program (STEM)” or “Small Business”, etc. Conduct at least one event associated with any of our divisions to promote local awareness. \**

The Rocky Mountain Chapter (RMC) supports both the Space and Cyber Divisions with alternating events each year between the two Divisions and with the Commander of Air Force Space Command. This event is call the NDIA Space/Cyber Division Executive Forum and is held in the fall of each year in conjunction with the Chapter’s Rocky Mountain Ball. This year's event was help in support of the Space Division on 9 September with topics tied to the Air Force Space Command commander's Space Enterprise Vision. Specifically the topics addressed space system resiliency in terms of measuring resiliency, defining mission requirements and conducting threat-based acquisitions. The local Chapter representative to the Space Division is Mr. Russ Anarde, Northrop Grumman Corporation. The RMC representative to the Small Business Division is Alison Brown, NAVSYS.

*2. Ensure chapter board members are NDIA members in good standing. \**

The following are the RMC Officers and Directors for 2016 and all are NDIA members in good standing:

**Officers**

<b>President</b>	Dr. Richard H. 'Doc' Klodnicki - Akima
<b>Vice President</b>	Kevin "Morty" Mortensen – SSC Space US
<b>Secretary</b>	Philip Kwong – Intelsat General Corporation
<b>Treasurer</b>	Marjori Langhoff – CSRBA

**New Members of the Board of Directors**

<b>Director</b>	Jeff Benesh – Summit Technical Solutions
<b>Director</b>	Shelli Brunswick - Space Foundation
<b>Director</b>	Dr. Becca Decker, PhD - 2 R/D Ltd.
<b>Director</b>	Fred Gaudlip - Raytheon
<b>Director</b>	Rich Hand, PhD - MTSI
<b>Director</b>	Rayetta Lantzy - Viavi Solutions
<b>Director</b>	Mike Pennica – Pennica Financial Group
<b>Director</b>	Greg Schiller – United Launch Alliance/ Ball Aerospace

#### **Directors Completing their 2nd Year of a two-year term**

<b>Director</b>	Kelly Bain - Delta Solutions
<b>Director</b>	Dr. Jim Brooke - Raytheon
<b>Director</b>	Dr. Alison Brown - NAVSYS
<b>Director</b>	Scott Gilson – COLSA
<b>Director</b>	Joe Kahoe – ISYS Technologies
<b>Director</b>	Betsy Pimentel – Stellar Solutions
<b>Director</b>	Kent Traylor – Lockheed Martin

*3. Designate a board member as a liaison to local Women In Defense (WID) Chapter board to promote mutual support and joint ventures (should be reciprocal).*

The President of the Rocky Mountain Women in Defense Chapter, Julie Veazey, Booz, Allen, Hamilton, is invited to each Board of Director’s meeting of the Chapter. Conversely, the RMC receives invitations and information from WID

regarding their upcoming events and activities.

The RMC and Rocky Mountain WID are working toward a series of mutually supported luncheons throughout 2017.

*4. Maintain current chapter bylaws with signatures of both chapter and National presidents. \**

“The ByLaws of the Rocky Mountain Chapter of the National Defense Industrial Association” was updated, approved and signed by the National NDIA President on August 12, 2014.

The RMC President, Doc Klodnicki, provided these to all board members reviewed the key features of the Chapter’s ByLaws during the first meeting of the board in October. This served to benefit the new directors as well as those who have served for several years.

*5. Ensure chapter is financially self-sustaining with income exceeding expenses. \**

As submitted for the fourth quarter FY16 in our RMC financial report, the Chapter income exceeded expenses by \$68,877.

The RMC also has a new committee begun last year, the Fund Raising and Development Committee, focused on creating revenue-generating opportunities for the Chapter in order to fund additional charitable contributions and their associated expenses.

*6. Submit annual financial report to NDIA National office within required date as requested. \**

The RMC’s initial FY16 financial report was signed and submitted before the deadline on 31 October 2016. Additional documentation and updated files were submitted and accepted by the National office on 16 November 2016.

*7. Coordinate local events with NDIA National prior date commitments to prevent schedule conflicts within a geographic area. View National events from National website. \**

The RMC's Events & Activities Committee Lead ensures that local events are de-conflicted with NDIA National events and strives to invite national leadership to our local activities. This year, Lt Gen Lee McFann (USAF, Ret), NDIA Vice President, Membership & Chapters attended our Executive Forum and the Rocky Mountain Ball in September.

Additionally, the Rocky Mountain Chapter Small Business Committee held a Breakfast Event attended by Brigadier General Armagno, Director of Strategic Plans, Programs, Requirements and Analysis. This Event was hosted by a local small business and was well attended by NDIA Rocky Mountain Chapter Board Members and numerous Small Business Principles. Gen. Armagno delighted the crowd with her insightful presentation titled, "Small Business is a Big Deal". The group engaged in discussion that highlighted useful points for the attendees as well as the speaker.

Also, the Small Business Committee worked to educate the Colorado Delegation regarding local OASIS Small Business Challenges. A subgroup led by Jeff Benesh developed a white paper outlining the Local Small Business community position through the National Defense Industry Association Small Business Committee chaired by Alison Brown. The OASIS Working Group was comprised of Colorado Springs small businesses. Through the course of our efforts we met with Senator Bennet, Senator Gardner, and Congressman Lamborn's staff. Along the way, the Small Business Committee facilitated a meeting with Mr. Mark Tesky, Director, USAF Small Business Programs. The Small Business Coalition served to educate the Colorado Delegation on the impact of OASIS restrictions on Small Business and to solicit their support.

Awards and Recognition: The chapter supports the quarterly awards programs for local military units through monetary contributions and attendance at the recognition events.

*8. Initiate frequent communication with chapter members via E-mail announcements, chapter website, and other sources of outreach (Request current chapter members list from National office for such use).*

The RMC uses the Constant Contact application to provide information to the Chapter members regarding upcoming luncheons, the Industry Military Annual Golf Event (IMAGE), the Rocky Mountain Ball, and other events of interest to our

membership. The RMC also uses the Chapter web site to provide information to the membership. Additionally, the first RMC electronic newsletter was published in June 2016 to share recent accomplishments and upcoming events with our membership. The RMC has a Membership Support Committee Lead, Jim Kelly, and a Communications Committee Lead, Katie Hartinger, to foster communications within the Chapter membership.

*9. Provide updated Board of Directors contact information twice per year: 1 June and 1 Dec 2016.*

Board of Director contact information was provided to National on xx and XX 2016.

*10. Participate in local programs supporting military and educational programs that align with our goals and mission: STEM program, ROTC Military programs (junior high schools / universities), Wounded Warriors, USO, Fisher House, etc. \**

The Rocky Mountain Chapter's workforce development committee shifted our focus this year to support STEM events for younger students to promote early interest in technical fields. Our team participated in three events so far this year:

- Pikes Peak Regional Science Fair
- State Science Fair
- Monroe Elementary Science Fair

In the first two, we presented certificates of achievement and cash awards to the students. Monroe Elementary received a \$400 donation which put the school "over the top" on their goal to raise \$2500. The Chapter also provides financial support to the USO, The Home front Cares, and the YMCA.

*11. Promote member recruitment and retention. Each chapter should attempt to maintain or exceed the previous year's membership total.*

The RMC Committee Lead for Membership Support, Jeff Kelly, has maintained the Chapter membership at the ~xxx person level despite the changing base for DoD

business in the local area. The Chapter has attempted to offer the previous members of the Mile High Chapter in the Denver area affiliation with the RMC, but very few have changed their affiliation. The RMC has discussed hosting events in the south Denver area to attract those members to join the RMC.

*12. Develop and monitor content of chapter website. Ensure accuracy of current board members, events, community and defense-related issues, NDIA privacy statement and POC webmaster email.*

The RMC's Committee Lead for Communications, Katie Hartinger, works with the web site Web Master to keep information current and provide updated information to the membership on an as needed basis. Outreach has been expanded to include Facebook and LinkedIn accounts and an inaugural newsletter released in June 2016.

*13. Ensure chapter board members are familiar with content of NDIA Chapter Management Manual. \**

The RMC Board of Directors have all received distribution of the recently updated NDIA National Chapter Management Manual, dated November 2014.

*14. Maintain quality assurance of NDIA branding with use of chapter logo pertaining to chapter website, event brochures, newsletters, letterhead, etc. \**

The RMC uses the most current NDIA National organization logos in all their mass media output, event programs and newsletters.

*(Mandatory criteria \*)*